



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Friday, April 17, 2009 at 9:30 A.M.**

AGENDA

DISCUSSION

1. City Audit Update
2. Cost Sharing Agreement's Analysis
3. Master Plan Update
4. Draft Budget

APPROVAL

1. Minutes of the April 2, 2009 meeting.

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Friday, April 17, 2009 at 9:30 A.M.**

MINUTES

PRESENT: Tony Sammons, Chairman
Tony Thaw, County Commissioner
Tom Sublett, County Commissioner
Bryan Thompson, City Commissioner
James Brooks, City Commissioner

STAFF PRESENT: Keith Morgan, JWSC Director
John Donaghy, JWSC Finance Director
Desiree Watson, JWSC Attorney
Barbara Rogers, JWSC
Todd Mackay, United Water

Chairman Sammons called the meeting to order and Commissioner Sublett provided the invocation.

DISCUSSION

1. City Audit Update

Mr. John Donaghy distributed handouts from the City Audit for the period ending December 31, 2007. During the Commission's discussion, Commissioner Thaw requested a breakdown of funds held by the trustees for both the City and County bonds and also a breakdown of City and County uncollected revenues for the past four years.

2. Cost Sharing Agreement's Analysis

Chairman Sammons reviewed the existing language in County Ordinance 2-16-15 and 2-16-75 concerning the existing cost sharing arrangements with developers. The Commission heard comments from Ray Richard, Tom Chance and Richard McKinna.

Commissioner Sublett recommended that a committee be formed that would review and recommend on structuring cost sharing agreements in the future.

3. Master Plan Update

Angela Bryan, Applied Technology and Management, updated the Commission on the progress being made on the Water & Sewer Master Plan. Based on the projections for growth and density changes, Ms. Bryan reviewed the 20 year sewer capital improvement plan for north/south mainland and City service areas; identified water and sewer capital rehab projects, and outlined the projected cost estimates. Ms. Bryan stated that the Master Plan should be complete by mid June.

4. Draft Budget

John Donaghy distributed a Summary Budget for the July 1, 2009 through June 30, 2010 period. He stated that the Operational Agreement requires that the JWSC present a draft budget to both the City and County no later than May 1. Mr. Donaghy stated that the Operating Budget is basically flat with only an increase for inflation. The Capital Budget does include some money for necessary rehabilitation projects. Commissioners recommended that staff be prepared to address how the JWSC had made efforts to reduce costs.

Commissioner Brooks made a motion that was seconded by Commissioner Sublett that the draft JWSC budget be prepared and supplied to both the City and County for distribution to their Commissioners. Motion carried 4-0. (Commissioner Thaw left prior to vote)

APPROVAL

1. Minutes of the April 2, 2009 meeting.

Commissioner Thompson made a motion that was seconded by Commissioner Sublett to approve the minutes of the Minutes of the April 2, 2009 meeting. Motion approved 3-0-1.

EXECUTIVE SESSION

The JWSC members did not have any items to discuss in an Executive Session.

AGENDA ITEMS FOR NEXT MEETING

Following a discussion concerning the next JWSC Agenda and there being no further business, Chairman Sammons adjourned the meeting.

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Chairman, Tony Sammons