



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Wednesday, March 19, 2008 at 10:00 A.M.**

AGENDA

DISCUSSION

- 1. Hydrant Report**
- 2. Septic System Dumping Update (Morris Baisden Saint Simons Plant)**
- 3. Transition Update**
- 4. Ninth Street Project**
- 5. Waverly Pines Leak**

APPROVAL

- 1. Minutes of the March 5, 2008 Meeting**
- 2. Minutes of the March 12, 2008 Special Called Meeting**
- 3. Minutes of the February 20, 2008 Executive Session**
- 4. Minutes of the March 5, 2008 Executive Session**

EXECUTIVE SESSION

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Wednesday, March 19, 2008 at 10:00 a.m.**

MINUTES

PRESENT: Tony Sammons, Chairman
Mark Spaulding, City Commissioner
James Brooks, City Commissioner
Uli Keller, County Commissioner
Tony Thaw, County Commissioner

STAFF PRESENT: Keith Morgan, JWSC Director
John Donaghy, JWSC Finance Director
Desiree Watson, JWSC Attorney
Barbara Rogers, JWSC

Chairman Sammons called the meeting to order and provided the invocation.

DISCUSSION

1. Hydrant Report

Mr. Keith Morgan distributed a handout on the progress being made on the out of service hydrants. Morris Baisden, Manager, United Waster Services, addressed the County hydrants. Currently, fifteen out of service hydrants are scheduled for replacement. Commissioner Thaw cautioned having scheduled water outages during the busy time of spring break. Commissioners requested that Mr. Morgan combine the City and County lists along with a summary sheet.

2. Septic System Dumping Update (Morris Baisden Saint Simons Plant)

Mr. Baisden reported that he had met with some of the haulers and Ronnie McKinnon at the Saint Simons Island Wastewater Treatment Plant. The Plant has already started receiving loads. United Water will be checking the analysis of these loads. Accounts will be set up and haulers will be receiving monthly bills.

It was decided that the City will still need to address the recent rate increase and Commissioner Spaulding requested that staff prepare a recommendation for the City and County on what the rate for processing should be going forward.

3. Transition Update

Mr. John Donaghy reported on the progress being made in moving the City routes over for billing to the GEMS software. Mr. Donaghy made the Commissioners aware of the on-going training efforts for staff on GEMS. Last week GEMS personnel were here training JWSC staff on purchasing and requisitions. GEMS technical staff was also here working with Brad Lang, our network technician.

4. Ninth Street Project

Mr. Morgan stated that the last update he had on this project was that AT&T had completed their work. This has allowed the construction crew to move back in and begin to lay pipe again. It is his understanding that the estimated time line is approximately 5 weeks.

5. Waverly Pines Leak

Mr. Morgan stated that the crew had been out doing a hydrant repair. While the crew was digging out the hydrant feed, at some point the feed was cracked. Pressure blew off the main. This is a lead core joint commonly used with transite pipe. The repair had to be made under pressure when the most important valve would not hold. Mr. Morgan passed around pictures of the repair. He stated that some of the staff worked 42 to 44 hours non-stop addressing the problem.

The Commissioners discussed ways that the process could have been better. Additional vendors have been found for pump rentals. We need more public notification to the citizens in the area. Commissioners recommended establishing guidelines on the number of hours staff can work on any given shift. We are now the JWSC, call in reinforcements.

APPROVAL

1. Minutes of the March 5, 2008 Meeting

Motion made by Commissioner Keller and seconded by Commissioner Brooks to approve the minutes of the March 5, 2008 meeting. Motion carried 5-0.

2. Minutes of the March 12, 2008 Special Called Meeting

Motion made by Commissioner Keller and seconded by Commissioner Brooks to approve the minutes of the March 12, 2008 Special Called meeting. Motion carried 5-0.

3. Minutes of the February 20, 2008 Executive Session

Motion made by Commissioner Keller and seconded by Commissioner Spaulding to approve the minutes of the February 20, 2008 Executive Session. Motion carried 5-0.

4. Minutes of the March 5, 2008 Executive Session

Motion made by Commissioner Keller and seconded by Commissioner Spaulding to approve the minutes of the March 5, 2008 Executive Session. Motion carried 5-0.

EXECUTIVE SESSION

Commissioners did not have anything to discuss in Executive Session.

Following a discussion concerning the next JWSC Agenda and there being no further business, Commissioner Sammons adjourned the meeting.

Chairman, Tony Sammons

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